

1 FAM 140
BUREAU OF EUROPEAN AND EURASIAN
AFFAIRS
(EUR)

(TL:ORG-121; 01-31-2003)
(Office of Origin: EUR/EX/HR)

1 FAM 141 ASSISTANT SECRETARY FOR
EUROPEAN AND EURASIAN AFFAIRS

(TL:ORG-121; 01-31-2003)

The Assistant Secretary for European and Eurasian Affairs:

- (1) Reports directly to the Secretary of State;
- (2) Has substantive and coordinating responsibility for 1 FAM 140, *Bureau of European and Eurasian Affairs (EUR)*;
- (3) Is responsible for countries within the Bureau and relations with the North *Atlantic* Treaty Organization (NATO), Organization for Security and Cooperation in Europe (OSCE), Organization for Economic Cooperation and Development (OECD), European Union (EU), and other transatlantic international organizations; and
- (4) See 1 FAM 112 for additional Assistant Secretary responsibilities.

1 FAM 142 ORGANIZATION

(TL:ORG-112; 06-26-2002)

See 1 FAM 142 Exhibit 142 for an organization chart of the Bureau of European and Eurasian Affairs (EUR).

1 FAM 143 AUTHORITIES

(TL:ORG-112; 06-26-2002)

The Bureau of European and Eurasian Affairs derives its authority from:

- (1) Those provisions of the U.S. Constitution which vest in the President the power to make treaties and appoint ambassadors, other public ministers, and consuls, by and with the advice and consent of the Senate;

(2) Title 22 U.S.C. 2656, the Department's basic authority to conduct;
and

(3) Other authorities, as appropriate.

1 FAM 144 DEPUTY ASSISTANT SECRETARY

(TL:ORG--112; 06-26-2002)

The Deputy Assistant Secretary performs such duties as may be assigned by the Assistant Secretary.

1 FAM 145 EXECUTIVE DIRECTOR (EUR/EX)

(TL:ORG-112; 06-26-2002)

The Executive Director:

(1) Provides overall direction to all administrative and management activities for the Bureau and for the Foreign Service posts in the region. He or she develops and executes programs for the Bureau in support of substantive policy decisions;

(2) Maintains liaison and coordinates with other areas of the Department and other U.S. agencies with respect to requirements for and utilization of human resources and financial resources; and

(3) On behalf of the Assistant Secretary, exercises, with authority to redelegate, all administrative authorities delegated to and vested in the Bureau by the central administrative area of the Department, except those authorities required by law, regulation, or otherwise, to be performed by the Assistant Secretary or higher authority, or by others specifically designated in writing.

1 FAM 146 SPECIAL ASSISTANT

(TL:ORG-112; 06-26-2002)

The Special Assistant:

(1) Assists the Assistant Secretary, as directed; and

(2) Supervises the staff assistants.

1 FAM 147 STAFF ASSISTANT

(TL:ORG-112; 06-26-2002)

The Staff Assistant acts as Staff Aide to the Assistant Secretary and that officer's principal subordinates, directing the flow of action and information documents to and from them, ensuring coordination and completion of action.

1 FAM 148 OFFICE DIRECTORS

1 FAM 148.1 Country Directors

(TL:ORG-112; 06-26-2002)

The country directors:

(1) Serve as the single focus of responsibility for leadership and coordination of Department and interdepartmental activities of the U.S. Government within their country or countries of assignment. This includes:

(a) Providing continuing interdepartmental and intradepartmental planning, coordination, and implementation of decisions;

(b) Raising specific matters for consideration by the National Security Council-Interdepartmental Group (NSC-IG) and participating in NSC-IG discussions concerning their country or countries of assignment; and

(c) Serving as the base for crisis operations, as necessary.

(2) Provide general instructions and guidance for the operations of the Foreign Service establishments in their country or countries of assignment, including the provision of an adequate, regular flow of information on U.S. Government policies, policy deliberations, and diplomatic exchanges at Washington, DC, especially on matters that may result in negotiations and representations abroad;

(3) Ensure support to the ambassador's needs both within the Department and government-wide, and to the mission's entire range of requirements (e.g., policy, program, resources, operations, and administration);

(4) Maintain and coordinate relationships with foreign missions in the United States; and

(5) Provide regular guidance on Foreign Service reporting.

1 FAM 148.2 Office of the Coordinator of U.S. Assistance for Europe and Eurasia (EUR/ACE)

(TL:ORG-112; 06-26-2002)

EUR/ACE:

(1) Coordinates U.S. Government efforts to expand free market and democratic reform in the formerly Communist societies of Central and Eastern Europe and the former Soviet Union;

(2) Coordinates bilateral assistance programs under the Support for East European Democracies Act (SEED) of 1989, and the Freedom Support Act of 1992;

(3) Advances U.S. Government denuclearization and nonproliferation objectives through the Cooperative Threat Reduction Act; and

(4) Directs and presides over the interagency process of development, funding, and implementation of all U.S. Government bilateral assistance, trade, and investment programs related to the SEED and Freedom Support Act countries.

1 FAM 148.3 Office of Austrian, German, and Swiss Affairs (EUR/AGS)

(TL:ORG-112; 06-26-2002)

EUR/AGS is responsible for the countries of Austria, Germany, Liechtenstein, and Switzerland.

1 FAM 148.4 Office of Caucasus and Central Asian Affairs (EUR/CACEN)

(TL:ORG-112; 06-26-2002)

EUR/CACEN is responsible for the countries of Armenia, Azerbaijan, Georgia, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, and Uzbekistan.

1 FAM 148.5 Office of European Union and Regional Affairs (EUR/ERA)

(TL:ORG-112; 06-26-2002)

EUR/ERA:

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(1) Develops recommendations and coordinates action on all policies related to the European Union, the Council of Europe, and the Organization for Economic Cooperation and Development (OECD);

(2) Coordinates Department preparation for Group of Seven/Eight (G7/8) summits, foreign minister meetings, and political director meetings;

(3) Coordinates Bureau positions on economic and issues involving multiple European Union member states or candidates (e.g., trade, international crime, terrorism, the environment, human rights, and nonproliferation); and

(4) Fosters people-to-people contacts with European civil society.

**1 FAM 148.6 Office of Nordic and Baltic Affairs
(EUR/NB)**

(TL:ORG-112; 06-26-2002)

EUR/NB is responsible for the countries of Denmark, Estonia, Finland, Iceland, Latvia, Lithuania, Norway, and Sweden.

**1 FAM 148.7 Office of North Central European Affairs
(EUR/NCE)**

(TL:ORG-112; 06-26-2002)

EUR/NCE is responsible for the countries of Czech Republic, Hungary, Poland, Romania, Slovakia, and Slovenia.

**1 FAM 148.8 Office of Policy and Global Issues
(EUR/PGI)**

(TL:ORG-121; 01-31-2003)

EUR/PGI:

(1) Serves as the Bureau's liaison office with the Department's functional bureaus and oversees global issues (*e.g., terrorism, crime, corruption, counternarcotics, democracy, human rights, international religious freedom, trafficking in persons, environment, science and technology, health/HIV/AIDs, refugees, labor*) with respect to Europe and Eurasia;

(2) Manages Congressional relations for the Bureau, in close coordination with H;

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(3) Handles outreach with diaspora and other communities, nongovernmental organizations, and corporate entities with an interest in the region;

(4) *Manages United Nations issues for the Bureau, in close coordination with the Bureau of International Organizations (IO) and the U.S. Mission to the United Nations (USUN);*

(5) Manages the Bureau's strategic planning process and the preparation of policy and planning documents, including Mission Performance Plans (MPPs) and the Bureau Performance Plan (BPP), in close coordination with EUR/EX and other Bureau offices; and

(6) Devises policy recommendations and options, manages crosscutting issues, and prepares position papers, speeches, and testimony.

**1 FAM 148.9 Office of Press and Public Diplomacy
(EUR/PPD)**

(TL:ORG-112; 06-26-2002)

EUR/PPD:

(1) Builds public understanding and support for U.S. foreign policy in Europe;

(2) Develops and coordinates public affairs action in the United States. EUR/PPD generates approved policy guidance for Spokesman and other senior officials; and

(3) Provides judgment on likely European public reaction to proposed policies and actions. EUR/PPD develops strategies for presentation of policies and initiatives abroad. They coordinate with other State bureaus and other departments to identify, prepare, and shape the U.S. Government message for European audiences.

**1 FAM 148.10 Office of Policy and Regional Affairs
(EUR/PRA)**

(TL:ORG-121; 01-31-2003)

EUR/PRA:

(1) Has a mandate to safeguard U.S. interests in all security issues within the boundaries of the Bureau, much of which actively interfaces with other agencies, offices in the Bureau and the Department; and

(2) Takes the lead in planning, formulating and implementing policy for:

(a) Operation Enduring Freedom and all *related* war on terrorism issues in liaison with DoD/CENTCOM;

(b) Missile defense and nonproliferation;

(c) Science, environment and technology issues, primarily monitoring the disposition of highly enriched uranium (HEU) and collaborative space issues involving the international space station (liaison with the Department of Energy, NASA, and the European Space Agency);

(d) Arms control and export licensing control; and

(e) Security assistance issues involving Foreign Military Funding (FMF), International Military Education Training (IMET) and Peacekeeping Operations (PKO).

1 FAM 148.11 Office of European Security and Political Affairs (EUR/RPM)

(TL:ORG-121; 01-31-2003)

EUR/RPM:

(1) Develops and coordinates policy on U.S. security interests in Europe and related to NATO and the Organization for Security and Cooperation in Europe (OSCE). EUR/RPM prepares guidance for:

(a) U.S. Mission to NATO (Office of NATO Policy);

(b) U.S. Mission to the Organization for Security and Cooperation in Europe (Office of OSCE Affairs); and

(c) Posts abroad and other offices, bureaus, and agencies regarding NATO and OSCE affairs.

(2) Is the central coordination point within the U.S. Government for policy development and coordination, and for transmittal of guidance that touch on U.S. obligations under the North Atlantic Treaty or relate to our responsibilities as a NATO ally and participating state in the OSCE, including ongoing NATO/OSCE operations and implementation of the decisions of NATO/OSCE summits, ministerials and other meetings.

1 FAM 148.12 Office of Russian Affairs (EUR/RUS)

(TL:ORG-121; 01-31-2003)

EUR/RUS is responsible for the country of Russia.

1 FAM 148.13 Office of South Central European Affairs (EUR/SCE)

(TL:ORG-121; 01-31-2003)

EUR/SCE is responsible for the countries of Albania, Bosnia-Herzegovina, Bulgaria, Croatia, Former Yugoslavia Republic of Macedonia, and Serbia-Montenegro.

1 FAM 148.14 Office of Southern European Affairs (EUR/SE)

(TL:ORG-121; 01-31-2003)

EUR/SE is responsible for the countries of Cyprus, Greece, and Turkey.

1 FAM 148.15 Office of UK, Benelux, and Ireland Affairs (EUR/UBI)

(TL:ORG-121; 01-31-2003)

EUR/UBI is responsible for the countries of Belgium, Ireland, Luxemborg, Netherlands, and the United Kingdom.

1 FAM 148.16 Office of Ukraine, Moldova and Belarus Affairs (EUR/UMB)

(TL:ORG-XXX; xxxx)

EUR/UMB is responsible for the countries of Belarus, Moldova, and Ukraine.

1 FAM 148.17 Office of Western European Affairs (EUR/WE)

(TL:ORG-121; 01-31-2003)

EUR/WE is responsible for the countries of Andorra, France, Italy, Malta, Monaco, Portugal, San Marino, Spain, and the Vatican.

1 FAM 149 SPECIAL ADVISER

(TL:ORG-92; 11-28-2000)

For the titles and functions of the most commonly required special advisers to the Assistant Secretary and the Bureau see 1 FAM 118. In special cases, the Assistant Secretary may require other types of advisers. These are listed in the individual bureau sections. Some bureaus combine a number of these advisers into one office unit under a director.

1 FAM 142 Exhibit 142 BUREAU OF EUROPEAN AND EURASIAN AFFAIRS (EUR)

(TL:ORG-121; 01-31-2003)

