

2 FAM 1640

AFFILIATION WITH COMMITTEES

(TL:GEN-1018; 04-12-1967)

Affiliation with a committee not sponsored or operated by the Department requires the concurrence of the Deputy Under Secretary for Administration.

2 FAM 1641 PROCEDURE FOR AFFILIATION

2 FAM 1641.1 Proposals from Within the Department

(TL:GEN-1018; 04-12-1967)

A proposal originating within the Department for affiliation with an established committee not operated by the Department is submitted to the Deputy Under Secretary for Administration for concurrence in the manner described in section 2 FAM 1632 and includes the information requested in the paragraphs marked by an asterisk.

2 FAM 1641.2 Invitations from Outside the Department

(TL:GEN-1018; 04-12-1967)

An invitation to the Department for affiliation with a committee is transmitted for action to the area or bureau primarily interested in the business of the committee. A copy of such invitation is sent by the receiving office to the Deputy Under Secretary for Administration, whose concurrence in the decision of the action area or bureau is required. In the event the action area or bureau recommends affiliation with a committee, the request for such concurrence is submitted as described in section 2 FAM 1641.1.

2 FAM 1642 DATA FOR THE COMMITTEE REGISTER

(TL:GEN-1018; 04-12-1967)

The officer representing the Department on a committee not operated by the Department is responsible for providing the Committee Management Officer with the information about the committee required for the committee register (section 2 FAM 1620 a). He also assists in obtaining such additional information about the committee, including committee papers, as the Committee Management Officer may desire.

2 FAM 1643 THROUGH 1649 UNASSIGNED

