

3 FAM 2140

CRIMINAL INVESTIGATIONS TRAINING PROGRAM (CITP)

(TL:PER:-472 05-20-2003)

(Office of Origin DS)

3 FAM 2141 AUTHORITY

(TL:PER:-472 05-20-2003)

(State Only)

(Applies to Foreign Service and Civil Service Employees)

22 U.S.C. 4823 provides the authority for the Secretary of State to prescribe the qualifications required for the assignment or appointment of personnel to Special Agent positions within the Diplomatic Security Service.

3 FAM 2142 TRAINING REQUIREMENTS

(TL:PER:-472 05-20-2003)

(State Only)

(Applies to Foreign Service and Civil Service Employees)

All new Special Agent candidates and Agent candidates seeking reappointment are required to satisfactorily complete the Criminal Investigations Training Program (CITP) at the Federal Law Enforcement Training Center (FLETC). Upon successful completion of the FLETC program, agent candidates must satisfactorily complete all modules of the Basic Special Agent Course (BSAC) in order to be sworn in as a Special Agent.

3 FAM 2143 ATTENDANCE EXCEPTIONS

(TL:PER:-472 05-20-2003)

(State Only)

(Applies to Foreign Service and Civil Service Employees)

a. An agent candidate who has previously completed the FLETC CITP may request an exception from this portion of the DS Basic Agent training. The agent candidate must apply in writing for an exception to attending FLETC to the Assistant Director for Training with evidence supporting one of the following exceptions:

(1) The agent candidate has served in a GS-1811 position at another federal law enforcement agency, without a break in service, and has previously satisfactorily completed the FLETC CITP; or

(2) The candidate applies for reinstatement to DS within two years of separation.

b. An agent candidate for reappointment who is seeking an exception to attending the BSAC program again must write to the Assistant Director for Training and provide documentation that the agent candidate has previously, satisfactorily completed all modules of the BSAC program, and has either:

(1) Spent no more than five years in a position with a different skill code than 2501 or 1811 within the Department but still retained their employee skill code of 2501 or 1811, or,

(2) Worked outside the Department, but continuously within a law enforcement capacity.

c. The Assistant Director for Training (DS/EX/PLD) will inform the agent candidate of the necessary training requirements.

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