



Foreign Affairs Handbook

4 FAH-1 - Financial Management Handbook

Transmittal Letter: FMH-32

Date: July 18, 2003

4 FAH-1 H-220, H-280, H-310, H-320, H-420, H-430, and H-620 UPDATES

MAJOR CHANGES:

1. Revisions since the last update are listed in paragraph 5 below. They appear in ***bold italics*** in the handbook. Other than formal titles, the bold italics will be removed the next time the material is updated. Only current changes will appear in bold italics. Bold italics provide a historical record of changes.

2. Under the Foreign Affairs Reform and Restructuring Act of 1998, Public Law 105-277, the functions of the U.S. Information Agency related to international broadcasting are transferred to the Broadcasting Board of Governors. Accordingly, all provisions of the FAM previously applicable to USIA continue in effect with respect to the BBG until further notice.

3. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

4. The legal authority and additional reference materials can be found at the following websites:

- Code of Federal Regulations (CFR)—
<http://frwebgate.access.gov/egi-bin/get-cfr>,
- United States Code (U.S.C.)—
<http://www4.law.cornell.edu/uscode>; and
- Office of Personnel Management—
<http://www.opm.gov>

5. The updated subchapters are: H-220, H-280, H-310, H-320, H-420, H-430, and H-620.

6. **H-220 (15 of 21)**—Establish a new fund 19-3/51005, International .Organization and Programs.
7. **H-220 (19 of 21)**—Change title for funds 19X1143.4 and 19X1143.8.
8. **H-220 (19 of 21)**—Add “State” to title for funds 19X1143.1 and 19X1143.5.
9. **H-280 (13 of 14)**—Establish new fund 19-113/41096, Iraq Relief.
10. **H-310 (18 of 50)**—Establish new allotment for Overseas Schools Security Updates.
11. **H-310 (23 of 50)**—Delete old symbol and title for allotment 3258 and establish new allotment 3258 for Bishkek, Kyrgyzstan (RP)
12. **H-310 (23 of 50)**—Delete old symbol and title for allotment 3275 and establish new allotment 3275 for Baku, Azerbaijan (RP)
13. **H-310 (24 of 50)**—Establish new allotment 3332 for Burma, Ragoon (RP).
14. **H-310 (25 of 50)**—Establish new allotment 3539 for Cotonou, Benin
15. **H-320 (5 of 7)**—Modify the report code title for 9925.
16. **H-420 (7 of 73)**—Change symbol and title on organization code 016100.
17. **H-420 (7 of 73)**—Establish new organization code 016010.
18. **H-420 (7/8 of 73)**—Annotate (Discontinued 7/14/03) for organization codes 016110, 120, 130, 140, 150, 160, 161, 162, 170, 210, 220, 230, 321, 322, 331, 332, 333, 334, 335, 336, 337, and 338.
19. **H-420 (7/8 of 73)**—Change symbol and title on organization codes 016100, 016300, 016310, 016320, and 016330.
20. **H-420 (7 of 73)**—Establish new organization codes 016010, 016311, and 016312.
21. **H-420 (8 of 73)**—Establish new organization codes 016400, 016500, 016510, 016520, and 016600.
22. **H-420 (15 of 73)**—Change symbol and title for organization code 056600.

23. **H-420 (36 of 73)**—Establish new organization code 170700 International Law Enforcement Center.
24. **H-420 (41 of 73)**—Establish new organization code 178100 for Houston Field Office.
25. **H-420 (42 of 73)**—Delete organization code 178100 for Houston Field Office.
26. **H-420 (65 of 73)**—Establish new organization code 260271 for Distance Learning.
27. **H-430 (29 of 84)**—Establish new organization code 311068 for Bogata, Columbia.
28. **H-430 (34 of 84)**—Establish new organization code 320768 for Baku, Azerbaijan.
29. **H-430 (40 of 84)**—Establish new organization code 327468 for Stockholm, Sweden.
30. **H-430 (48 of 84)**—Establish new organization code 340468 for Kabul, Afghanistan.
31. **H-430 (50 of 84)**—Establish new organization code 347068 for Riyadh, Saudi Arabia.
32. **H-430 (53 of 84)**—Reactivate organization code 351901 for Malabo, Equatorial Guinea.
33. **H-430 (55 of 84)**—Establish new organization code 352066 for Dakar, Senegal.
34. **H-430 (65 of 84)**—Establish new organization code 320768 for Baku, Azerbaijan.
35. **H-430 (66 of 84)**—Establish new organization code 311068 for Bogata, Columbia.
36. **H-430 (68 of 84)**—Establish new organization code 352066 for Dakar, Senegal.
37. **H-430 (71 of 84)**—Establish new organization code 340468 for Kabul, Afghanistan.
38. **H-430 (74 of 84)**—Reactivate organization code 351901 for Malabo, Equatorial Guinea.

39. **H-430 (70 of 84)**—Establish new organization code 347068 for Riyadh, Saudi Arabia.

40. **H-430 (81 of 84)**—Establish new organization code 327468 for Stockholm, Sweden.

41. **H-620 (5 of 10)**—Add new revenue source code 19X6809 ADBH, Marine Corps Law Enforcement Foundation.

FILING INSTRUCTIONS (Paper copy only)

1. Remove and destroy subchapters H-220, 280, 310, 320, 420, 430, and 620 and replace with the attached subchapters (259 pages).

2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:FMH-32, and initial.

DISTRIBUTION NOTICE

1. The *Foreign Affairs Manual and Handbooks* (unclassified) official version can be found on State Department's Intranet site at <http://arpsdir.a.state.gov>.

2. All posts and offices keeping paper versions of *Foreign Affairs Handbooks* are responsible for maintaining their FAHs on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. **When returning excess or unused materials include your office/post symbols and inform MMS/PB and your message center if you need to have your distribution reduced** (this generally applies only to time-sensitive paper issuances). A/RPS/MMS/PRD, Room B935, (202) 736-7470, FAX (202) 736-7472, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).

3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to RM/GFS/FPRA/FPMC. FPMC may be reached at (703) 516-1681. **(RM/GFS/FPRA/FPMC)**