



## Foreign Affairs Handbook

### 4 FAH-1 - Financial Management Handbook

Transmittal Letter: FMH-18

Date: January 12, 2001

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#### 4 FAH-1 UPDATES

##### MAJOR CHANGES:

1. Revisions since the last update appear in ***bold italics***. Other than formal titles, the bold italics will be removed the next time the material is updated. Only current changes will appear in bold italics. Bold italics provide a historical record of changes.

2. Under the Foreign Affairs Reform and Restructuring Act of 1998, Public Law 105-277, the functions of the U.S. Information Agency related to international broadcasting are transferred to the Broadcasting Board of Governors. Accordingly, all provisions of the FAM previously applicable to USIA continue in effect with respect to the BBG until further notice.

3. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

4. The updated chapters and/or subchapters are: H-200 subchapters H-220, H-230, H-250, and H-280; H-300 subchapter H-310 and H-320; H-400 subchapters H-420, H-430, and H-450; H-500 subchapter H-520; H-600 subchapter H-610 and H-620; and H-700 subchapter H-710.

5. **H-220 (6 of 17)**—Put fund listing in numerical order for 195/60113, 196/70113, 192/30113—FMP.

6. **H-220 (6 of 17)**—New fund 19X0113.A for AOS program—CA.

7. **H-220 (7 of 17)**—Add bureau name for CA 19X0113.D—FMP.

8. **H-220 (9 of 17)**—Expand bureaus to include EUR for fund 190/10209—FMP.

9. **H-220 (9 of 17)**—Change symbol on fund 190/10210 to IIP/NEA/SA/EUR National Endowment for Democracy—FMP.

10. **H-220 (11 of 17)**—New fund 19X1082, IJC International Joint Commission—FMP.
11. **H-220 (12 of 17)**—New fund 190/1 1124 Contributions for International Peacekeeping—IO.
12. **H-220 (15 of 17)**— New fund 19X1143 with point limitations .1, .3, .4, .6, .7, and .8—PRM.
13. **H-220 (15 of 17)**—New fund 19X1154 international Narcotics and Law Enforcement—INL.
14. **H-230 (1 of 1)**—Add new fund 19X4519.2 Working Capital Fund DTSP0—FMP.
15. **H-250 (3, 4 of 14)**—Delete fund 19F3875.68, 69, 70 USDO, DBARS, Bangkok, Charleston, Paris—FSC.
16. **H-280 (7 of 11)**—New fund 19-119/01044 Economic Support Fund/Seed—FMP.
17. **H-280 (7 of 11)**—New fund 19-110/11044 Economic Support Fund/Seed—FMP.
18. **H-310 (10 of 47)**—Add new operating allowance 1704—HR.
19. **(H-310 (14 of 47)**—Add new operating allowances under allotment 1063, 1707 and 1708—FMP.
20. **H-310 (23 of 47)**—Delete 3286 PRM Refugee Program—Yugoslavia—PRM.
21. **H-310 (24 of 47)**—Add 14 new allotment/funding codes for Refugee Program—PRM.
22. **(H-310 (24 of 47)**—Add new allotment/funding codes for Maputo, Mozambique—PRM.
23. **H-310 (26 of 47)**—Add post code K203 for U.S. Office of Kosovo, Pristina—PRM.
24. **H-320 (1 of 7)**—Add new allotment 7098 Emergency Medical Payroll Advances—FMP.
25. **H-320 (4 of 7)**—Add accounting/reporting codes 19X8821.5/9920 and 19X8822.5/9921 trust funds—FMP.

26. **H-320 (5 of 7)**—Add reporting code 9930 Public Diplomacy—collections abroad—FMP.

27. **H-420 (5 of 67)**—New org code 013910 for Office of Export Control—Cooperation and Sanctions—NP.

28. **H-420 (13 of 67)**—Add and modify org codes 031247, 031248, 031249, 031250 and 031251—PRM.

29. **H-420 (14 of 67)**—Change symbol 042600 from L/CAN to L/ACV—L.

30. **H-420 (14 of 67)**—Add new org code 042800 symbol L/NP—L.

31. **H-420 (15 of 67)**—New organization code 050310 and 050320—EB.

32. **H-420 (27 of 67)**—Change organization symbol 120202—EUR.

33. **H-420 (27 of 67)**—Delete organization code 120209—EUR.

34. **H-420 (27 of 67)**—New organization code 120400—EUR.

35. **H-420 (30 of 67)**—Change organization symbol title for 140101—NEA.

36. **H-420 (30 of 67)**—Delete organization code 140700 as of 9/30/00—NEA.

37. **H-420 (33 of 67)**—Change organization symbol and title for 163600 and 163700—IO.

38. **H-420 (34 of 67)**—Add organization code 170610 and symbol for security awareness—DS.

39. **H-420 (39 of 67)**—Change organization symbol and title for 181050—IRM.

40. **H-420 (44 of 67)**—Delete organization codes 201010, 201382, 201384—A.

41. **H-420 (50 of 67)**—New organization codes 221511 and 221512—A.

42. **H-420 (50 of 67)**—Change organization code titles 222010 and 221510—A.

43. **H-420 (59 and 60 of 67)**—New organization codes 260523 and 260730—FSI.

44. **H-420 (63 and 64 of 67)**—Discontinue org codes 281210, 281220, 281233, 281234, 281235, 281240, 281243, 281244, and 281245—FMP.

45. **H-420 (63 of 67)**—Change organization code 280240 symbol and title—CA.
46. **H-420 (63 and 64 of 67)**—New organization codes 281231, 281232, and 281250—CA.
47. **H-420 (65 of 67)**—Add new org code 282960 symbol VO/KCC, Kentucky Consular Center Williamsburg, KY—CA
48. **H-430 (9 of 80)**—Add locator code 203, post name U.S. Office of Kosovo, Pristina—FMP.
49. **H-430 (13 of 80)**—Add alpha names and codes for 203 for U.S. Office of Kosovo, Pristina—FMP.
50. **H-430 (14 of 80)**—Delete 203 Tirane, Albania—FMP.
51. **H-430 (22-23 of 80)**—Add 14 new funding codes to numerical listing —PRM.
52. **H-430 (22-23 of 80)**—Add 14 new funding codes to alphabetical listing (insert 52a, 53a)—PRM.
53. **H-430 (23-25 of 80)**—Add numerical and alphabetical listing for Maputo, Mozambique Refugee Program—PRM.
54. **H-430 (40 of 80)**—Delete organization code 328612 and add 320301 Pristina—FMP.
55. **H-430 (48 of 80)**—New organization code 348365—FBO.
56. **H-430 (61 of 80)**—Change title and embassy designation for Abuja—AF.
57. **H-430 (61 of 80)**—Expand organization code 328265 for Ankara, Turkey to include Istanbul—FMP.
58. **H-430 (69 of 80)**—Change Lagos, Nigeria description to include U.S. consulate designation—FMP.
59. **H-430 (74 of 80)**—Change Yugoslavia to Kosovo and organization code to 320301—FMP.
60. **H-450 (7 of 7)**—Add new organizations codes 527200, 527300 and 527400—IO.
61. **H-520 (21 of 117)**—Add new function code 2394, Exchange Visitor Program Designation—FMP.

62. **H-520 (46 to 117)**—Add function codes 3586, 3587, and 3588 for CIO appropriation—IO.
63. **H-520 (53 of 117)**—New function code 4313 AOS Program—CA.
64. **H-520 (56 of 117)**—Discontinue function codes 5300 and 5327 as of 9/30/00—A.
65. **H-520 (62 of 117)**—New function code 5449—A.
66. **H-520 (63 of 117)**—Add new function code 5458 Information Management Technical Support—FMP.
67. **H-520 (65 of 117)**—Delete 5590 function code Information Systems (ICASS)—FMP.
68. **H-520 (115 of 117)**—Delete “only” on function codes 9902, 9903, and 9904 description—FMP.
69. **H-520 (116 of 117)**—Add new function code 9964 Emergency Medical Payroll Advances, FSNs—FMP.
70. **H-610 (50 of 75)**—New function code 2529 ICASS Services—FMP.
71. **H-620 (4 of 10)**—Discontinue Revenue Source Code ADAG State Fingerprinting for Pilot Program—CA.
72. **H-620 (5 of 10)**—New revenue source code ADAW AOS—CA.
73. **H-620 (5 of 10)**—Delete fund 19-0107.11, ADAI—FMP.
74. **H-620 (6 of 10)**—Discontinued on 9/30/00 revenue source codes AFAA, AFAB, AFAC, AFAE, AFAF, and AFAG—FMP.
75. **H-620 (8 of 10)**—Add revenue source codes AFBA through AFGS—FMP.
76. **H-710 (4 OF 11)**—Add reporting code 203 for Kosova, Pristina—FMP.

**FILING INSTRUCTIONS (Paper copy only)**

1. Remove and destroy Subchapters H-220, H-230, H-250, H-280, H-310, H-320, H-420, H-430, H-450, H-520, H-610, H-620, and H-710, and replace with the attached subchapters (464 pages).

2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:FMH-18, and initial.

### **DISTRIBUTION NOTICE**

1. The *Foreign Affairs Handbooks* (unclassified) official version can be found on State Department's Intranet site at <http://99.1.1.27>.

2. All posts and offices keeping paper versions of *Foreign Affairs Handbooks* are responsible for maintaining their FAHs on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. **When returning excess or unused materials include your office/post symbols and inform MMS/PB and your message center if you need to have your distribution reduced** (this generally applies only to time-sensitive paper issuances). A/RPS/MMS/PRD, Room 1853, (202) 736-7470, FAX (202) 647-4535, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).

3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to FMP/F/FMS/FPMC. FPMC may be reached at (202) 261-8654.

**(FMP/F/FMS/FPMC)**