

United States Department of State



Foreign Affairs Handbook

4 FAH-1 - Financial Management Handbook

Transmittal Letter: FMH-19

Date: June 4, 2001

4 FAH-1 H-220, H-250, H-260, H-280, H-310, H-420, H-430, H-450, H-520, H-610, and H-620 UPDATES

MAJOR CHANGES:

1. Revisions since the last update appear in ***bold italics***. Other than formal titles, the bold italics will be removed the next time the material is updated. Only current changes will appear in bold italics. Bold italics provide a historical record of changes.

2. Under the Foreign Affairs Reform and Restructuring Act of 1998, Public Law 105-277, the functions of the U.S. Information Agency related to international broadcasting are transferred to the Broadcasting Board of Governors. Accordingly, all provisions of the FAM previously applicable to USIA continue in effect with respect to the BBG until further notice.

3. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

4. The updated chapters and/or subchapters are: H-200 subchapters H-220, H-250, H-260, and H-280; H-300 subchapter H-310; H-400 subchapters H-420, H-430, and H-450; H-500 subchapter H-520; H-600 subchapter H-610 and H-620.

5. **H-220 (6 of 17)**—Add fund 190/10113.8 DCP Commercial Fees—FMP/BP.

6. **H-220 (6 of 17)**—Add fund 191/20113.8 DCP Commercial Fees—FMP/BP.

7. **H-220 (9 of 17)**—Add fund 191/20210 National Endowment for Democracy—FMP.

8. **H-220 (12 of 17)**—Add fund 191/21124 Contributions for Intl. Peacekeeping Activities—IO.

9. **H-250 (2 of 14)**—Fund X6875 was changed to F3875—FMP.

For funds obligation/purchase purposes, this Transmittal Letter costs \$114.50.

10. **H-250 (2 of 14)**—Modified all X6875 Suspense accounts to F3875—FMP.
11. **H-260 (3 of 5)**—New fund 19X8340.1 FSN Liability Trust Fund, (State) Deposit Account—FMP.
12. **H-260 (3 of 5)**—New fund 19X8341.1 FSN Liability Trust Fund, (USIA) Deposit Account —FMP.
13. **H-280 (7 of 10)**—New funds 19-72 1/21037.1 and 19-72 0/1 1037.1 Economic Support Fund—FMP.
14. **H-280 (10 of 10)**—New fund 19-720/11093.1 Newly Independent States—FMP.
15. **H-310 (5 of 47)**—New allotment 1059 for Verification & Compliance—VC.
16. **(H-310 (33 of 47)**—Title change for Allotment 4241—Regional Support Center (RSC) Frankfurt—FMP.
17. **H-420 (11 of 67)**—Reorganization for INL 019000—INL.
18. **H-420 (11 of 67)**—Discontinue org codes 019330 and 019800—INL.
19. **(H-420 (20 of 67)**—New org code 084500 FMP/F/CFS Charleston Financial Services—FMP.
20. **H-420 (33 of 67)**—Modify 161310 symbol and title from ADM to HR—IO.
21. **H-420 (37 of 67)**—New organization code 176900 Miami Field Office—DS.
22. **H-420 (46 of 67)**—Change symbol 214920 to read HR/CSP/PDO & Title—Policy Development & Oversight Division—HR.
23. **H-420 (46 of 67)**—Add organization code for 214930 Career Development Division—HR.
24. **H-420 (50 of 67)**—Reorganization for A/LM, org codes 222120-222160—A/LM.
25. **H-420 (50 of 67)**—Discontinue org codes 222110, 222111 and 222112—A/LM.
26. **H-420 (53 of 67)**—Change office symbols to include IIP with ECA on org codes 230100—IIP/ECA.

27. **H-420 (57 of 67)**—ECA was added to org codes 250400, 250420 and 250430 and office titles for the organization was changed—IIP/ECA.
28. **H-430 (35 of 80)**—Deleted organization code 324011—EUR.
29. **H-430 (37 of 80)**—New organization code 320301 for Pristina, Kosovo—EUR.
30. **H-430 (38 & 70 of 80)**—New organization code 326668 for Diplomatic Security (SEOP), Lisbon—DS.
31. **H-430 (42 & 68 of 80)**—New org code 330668 for Diplomatic Security (SEOP) Jakarta—DS.
32. **H-430. (46 & 72 of 80)**—Modified title to include Mumbai on org code 342865—NEA.
33. **H-430 (52 of 80)**—Org code 356900 discontinued—FMP
34. **H-430 (70 of 80)**—New org code 335201 for Marshall Islands—FMP.
35. **H-430 (70 of 80)**—New organization code 326665 Foreign Buildings Office, Lisbon—FMP.
36. **H-450 (2 of 7)**—Inter-American Agency for Cooperation and Development (IACD)—FMP.
37. **H-450 (7 of 7)**—New org code for United Nations Mission in Ethiopia/Eritrea (UNMEE)—IO.
38. **H-520 (16 of 123)**—New function code 2311 Foreign Study Grants for U.S. Undergraduates—ECA.
39. **H-520 (18 of 123)**—New function code 2333 for University of Akron Global business Exchange Program—ECA.
40. **H-520 (19 of 123)**—New function code 2342 for Cenral European Executive Exchange Program—ECA.
41. **H-520 (19 of 123)**—New function code 2343 for Atlantic Corridor—FMP.
42. **H-520 (43 of 123)**—New function code 3438 for Inter-American Agency for Cooperation and Development (IACD)—FMP.
43. **H-520 (48 of 123)**—New function code 3589 for UN Mission in Ethiopia and Eritrea (UNMEE)—IO.

44. **H-520 (122 of 123)**—New function codes 9912 and 9913 for DS/ESA—DS
45. **H-610 (22 of 77)**—New title and description to object code 1152—FMP.
46. **H-620 (4 of 10)**—Change fund account from 19X6875 to 19X6809 under revenue source code ADAA—FMP.
47. **H-620 (4 of 10)**—Change fund account from 19X6875 to 19X3875 under revenue source code ADAB—FMP.
48. **H-620 (4 of 10)** Change fund account from 19X6875 to 19X3875 under revenue source code ADAC—FMP.
49. **H-620 (23 of 80)**—Add new revenue source ADAX Domestic Recycling Deposits, English Language Programs—FMP.
50. **H-620 (5 of 10)**—Revenue Source Codes Change Fund Codes Suffix were changed from “J” to “P” for ADAN, ADAP, ADAQ, ADAR, ADAS, ADAT, ADAU, and ADAY—FMP.
51. **H-620 (8 of 10)**—FMP/FO was changed to FMP/F/DFS—FMP.
52. **H-620 (9 of 10)**—Replace Deposit Funds Symbols (19X6875) with 19X6809 and 19F3875—FMP.
53. **H-620 (10 of 10)**—Change fund account from X6875 to F3875 Revenue Source Code BCAA—FMP.
54. **H-620 (10 of 10)**—Change fund account from X6875 to F3875 Revenue Source Code BCAB—FMP.

FILING INSTRUCTIONS (Paper copy only)

1. Remove and destroy Subchapters H-220, H-250, H-260, H-280, H-310, H-420, H-430, H-450, H-520, H-610, and H-620, and replace with the attached subchapters (453 pages).
2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:FMH-19, and initial.

DISTRIBUTION NOTICE

1. The *Foreign Affairs Manual and Handbooks* (unclassified) official version can be found on State Department's Intranet site at <http://99.1.1.27>.

2. All posts and offices keeping paper versions of *Foreign Affairs Handbooks* are responsible for maintaining their FAHs on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. **When returning excess or unused materials include your office/post symbols and inform MMS/PB and your message center if you need to have your distribution reduced** (this generally applies only to time-sensitive paper issuances). A/RPS/MMS/PRD, Room 1853, (202) 736-7470, FAX (202) 647-4535, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).

3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to FMP/F/FMS/FPMC. FPMC may be reached at (202) 261-8654.

(FMP/F/FMS/FPMC)