9 FAM 42.63 Exhibit XII

42.63 EXHIBIT XII
SAMPLE SUPPLEMENTAL OR COVER LETTER TO FORM OF-171

Sample Supplemental or Cover Letter for Form OF-171 printed
locally or use IVACS Report 64 letter.

POST NAME AND ADDRESS

_____
(Date)

Dear Visa Applicant:

Thank you for the notification that you have all the documents needed in connection with your application for an immigrant visa.

An appointment has been scheduled for you to come to this office on _____(Date)_____at _____(Time)_____ . All members of your family immigrating with you except_____ must appear with you on the above appointment date. Please notify this office at once if you cannot keep the appointment.

Please read carefully and follow the instructions on the attached Optional Form 171.

The total fee for an immigrant visa is $200 in United States currency (Tariff Item No.20, Application Fee is $170, and Tariff No. 21, Issuance Fee is $30). The application and issuance fees must be paid separately. You may pay the equivalent in local currency at the current exchange rate of one U.S. dollar equals [Peso]_____.

Upon arrival at this office on your appointment day, please present this letter to the receptionist.

Please bring all documents with you on your appointment date.

Sincerely,

Consul of the United States of America

(Attachment to Form OF-171)
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